



**UGANDA FORUM
FOR AGRICULTURAL
ADVISORY SERVICES**



**African Forum
for Agricultural
Advisory Services**
Knowledge & Novelty
for Africa's Livelihoods



Concept for UFAAS GP-SAEP Training and Planning for 2025

Dates	Monday 20 th to Wednesday 22 nd January 2025 –Start time 8.00am (daily)
Nature of workshop	Residential
Venue	The Great Outdoors, Kalanamo, Gayaza-Zirobwe Road
Organizer	This workshop is being organized by the Uganda Forum for Agricultural Advisory Services (UFAAS)
Contact persons	Project Coordinator -Ruth Mugisha (ruthmugisha0@gmail.com , +256 0773938570) Programme Officer - Scovia Ojoru (scovialindyway44@gmail.com ,+256-758777831)
Facilitators	The main facilitators of the workshop will be <ul style="list-style-type: none"> ➤ Ms. Beatrice Luzobe- CEO- UFAAS ➤ Ms. Ruth Mugisha –Project Coordinator ➤ Elizabeth Asiimwe- Communication, Information and Knowledge Management- UFAAS ➤ Dr. Bruce Kisitu- ED- Virtual Agronomist
Participants	GP-SAEP Team and Facilitators See Annex 1
Background to the workshop	<p>UFAAS (https://ufaas-ugandacf.org/), supported by GFRAS (www.g-fras.org) and AFAAS (https://www.afaas-africa.org/), is implementing an Agroecology project in Uganda. The project called 'Global Programme for Small-scale Agroecology Producers and Sustainable Food Systems Transformation (GP-SAEP)'. The goal of the project is transformation of food systems towards agroecology by enabling small-scale producers to strengthen their practices of agroecology, through better access to knowledge, support services, improved technologies and market outlets. Thereby, improving their resilience to climatic, environmental and socio-economic shocks and stressors as well as food and nutrition security and incomes. The project is being implemented in five target districts of Bugiri (in Eastern Uganda), Buikwe (Central), Lira (Northern), Soroti (Eastern) and Sembabule (Southern), together with selected co-implementing RAS Provider Organizations (RASPOs).</p> <p>The project is implemented in an action-oriented modality, with a combination of learning workshops and field practice used to ensure short reflective cycles and continuous learning. Each action is reflected upon to draw lessons that inform the following action. These lessons are also used to determine the most effective agroecology Rural Advisory Services (RAS) tools and practices. The use of the Peer Learning concept strategically creates a mechanism of continuous learning amongst farmers and the implementing teams that consist of master trainers and Rural Advisory Services Facilitators (RASFs). It creates a balanced learning environment and facilitate innovative capacity in the interface between the advisory services and the farmers. Linking the different implementers together in the learning clusters further enhance the Action Learning Oriented approach. In essence, the Learning Cluster functions as an easy to manage unit for coordinating activities, facilitating learning and co-creation between RASFs and farmers, documenting lessons learned.</p> <p>The Master trainers as part of the implementing team, have already attended trainings and have been equipped to provide agroecology-related advisory services and facilitate co-creation, experimentation, and innovations with farmers. They have already finalised</p>

	training of the 6 selected RASFs in each target district districts. However, learning is a continuous process and more opportunities will always be sought to enhance this further.
The Workshop purpose, objectives and Focus	<p>The purpose of the GP-SAEP Workshop is to enhance the implementation of the GP-SAEP project, through better skills and plans of the implementing team. With reference to the GP-SAEP project, the objectives and focus of the workshop will be to:</p> <ol style="list-style-type: none"> 1. To enhance the capacity of the implementing team in selected pertinent issues <ul style="list-style-type: none"> ➤ AI and Ag-Extension / partnership with virtual Agronomist ➤ How to start and run a Community of practice 2. To review and finalize the district AE Innovations <ul style="list-style-type: none"> ➤ Present and discuss the individual AE innovation proposals 3. To plan for the critical GP-SAEP activities for 2025 <ul style="list-style-type: none"> ➤ GFRAS Cross Regional Learning Workshop ➤ Reviewing and consolidating the 2025 plans
Expected Outputs	<p>By the end of the workshop, the participants will:</p> <ol style="list-style-type: none"> 1. Have a good understanding of the indicated pertinent issues 2. Finalised innovation concepts with budgets 3. Finalised 2025 plans (general and for districts)
Approach	<p>The MT training and activity planning retreat will be physically held in the great Outdoors. The workshop will be residential and highly interactive with facilitated presentations and discussions.</p> <p>There will be team building sessions for relaxation of the team</p>
Meeting Logistics	<ol style="list-style-type: none"> 1. Meeting room with at least one side of the room solid for hangings 2. Break teas and lunch 3. Working logistics (Presentation Laptop and video projector) 4. Stationery: Flipcharts, markers, 5. Other materials (Dairies, Notebooks, cards/ sticky notes/ 6. Team building materials 7. Participants Logistics (Travel, Per diem) 8. Pull-ups (UFAAS and GPSAEP)
Reporting	Master trainers will be responsible for the reporting of the meeting through the guidance of the project coordinator
The Programme	See Appendix 2

Annex 1: Workshop Participants

Name	Organisation	Organization	Designation
1.	Beatrice Luzobe	UFAAS	CEO
2.	Scovia Ojoru	UFAAS	Programme Officer
3.	Ruth Mugisha	UFAAS	Project Officer
4.	Shakira Nakito	UFAAS	Accountant
5.	Asimwe Elizabeth	MAK/ UFAAS	GREAT Coord. /CIKM
6.	Munyole Andrew	UFAAS	MT Buikwe
7.	Isaac Awany	UFAAS	MT Lira
8.	Adongo Lydia	UFAAS	MT Soroti
9.	Jeniffer Hire	UFAAS	MT Bugiri
10.	Kasiita Gerald	UFAAS	MT Sembabule

Annex 2: Program for the GP-SAEP Master Trainers' Training and Planning Workshop

When	What	Who
Day 0 - Sunday, 19th January 2025		
Arrival of upcountry participants in Kampala (find own accommodation)		
Day 1 - Monday, 20th January 2025		
7,00 am	Arrival at the Office (Please keep time)	Andrew Munyole-MT-Buikwe
7.30 am	Departure from the office	
09:00 am	Arrival at the Great Outdoors and registration	Scovia Ojoru
9.30 am	Checking into the rooms	Hotel Management
10:00 am	Breakfast and Registration	Hotel
10:30 am	Welcome and Briefing	Beatrice (CEO)
11:00 am	Overall Purpose and Objectives	Ruth Mugisha
11.30 am	Review of the Last meeting (Action points)	Isaac Awanyi
12.00 am	Reporting (since last meeting)	Facilitator/ All MTs /UFAAS Staff (5 minutes each)
01:00 pm	Lunch and networking	Hotel
2.00 pm	Presentation of the cluster innovation Concepts, including the w/plan and budgets	MTs (10 minutes each)
3.00 pm	General Discussion	Beatrice (CEO)
4.00 pm	Evening Tea and networking	All
5.00 pm	Team Building and leisure Activitiesto be selected.....
Day 2 - - Tuesday, 21st January 2025		
7.00 am	Breakfast	Hotel Management
08:00 am	Recap of previous day	MT (to be selected)
8:30 am	Discussion and planning for the GFRAS Cross Regional Learning Workshop	Ruth Mugisha
10:00 am	Brief Break and networking	Hotel Management
10:30 am	Understanding AI and Agriculture	Dr. Bruce Kisitu
12.00	Discussing partnership with virtual Agronomist	Virtual Agronomist
1:00 pm	Lunch and Group photo	
2:00 pm	How to start and run a Community of practice	Elizabeth Asiimwe
3.30 pm	Planning for the AE Community of practice	Elizabeth Asiimwe
4.00 pm	Nature Walk	Hotel Management
5.30 pm	Evening Tea and networking and leisure activities	All
Day 3 - - Wednesday, 22nd January 2025		
7.00 am	Breakfast and checking out	Hotel Management
08:30 am	Recap of previous day	MT (to be selected)
9.00 am	Presentations of the individual general plans for 2025	MTs
10.00 am	Consolidation into the overall UFAAS GP-SAEP Plan 2025	CEO
11.30 am	Clarifications on accounting issues	Shakira Nakitto
12:00 am	AOB and Wrap-up –Group Photo	CEO
01.00 pm	Lunch and Departure	Hotel Management